The 16th Congress of International Society of Craniofacial Surgery (ISCFS), 2015

Prospectus for Exhibition
General Information

■ Title of Society
The 16th Congress of International Society of Craniofacial Surgery (ISCFS), 2015

■ Term
Monday, September 14th – Friday, September 18th, 2015
<Sponsored seminar is scheduled on Wednesday, September 16th, 2015>

Pre-Congress Symposium Monday, September 14th, 2015
Welcome Reception Monday, September 14th, 2015
Free Paper Session Monday, September 14th
– Friday, September 18th, 2015
Poster Session Thursday, September 17th, 2015
Gala Dinner Thursday, September 17th, 2015

■ Congress Venue
Hilton Tokyo Bay
1-8, Maihama, Urayasu, Chiba, 279-0031, Japan
Phone +81-47-355-5000

■ Organizer
Kaneshige Satoh, MD, PhD
Department of Plastic, Reconstructive and Aesthetic Surgery Chiba University, Chiba, Japan
Organizing Committee

President
Kaneshige Satoh, MD, PhD
Department of Plastic, Reconstructive, and Aesthetic Surgery Chiba University, Japan

Local Vice President
Akiyoshi Hirano, MD
Department of Plastic and Reconstructive Surgery, Nagasaki University School of Medicine, Japan

Program Chairman
Seiichiro Kobayashi, MD
Department of Plastic, Aesthetic & Reconstructive Surgery Iwate Medical University, School of Medicine, Japan

Local Treasurer
Koichi Ueda, MD
Department of Plastic Surgery, Osaka Medical College Hospital, Japan

Public Information Chairman
Tanetaka Akizuki, MD
Department of formation and cosmetic surgery, Tokyo Metropolitan Police Hospital, Japan

Committee Chairman
Yuzo Komuro, MD
Department of Plastic and Reconstructive Surgery (Graduate School of Medicine), Juntendo University, Japan

Local General Secretary
Nobuyuki Mitsukawa, MD
Department of Plastic, Reconstructive, and Aesthetic Surgery Chiba University, Japan

Estimated Participants
800 Participants

Congress Topics
Craniosynostosis
Craniofacial Cleft and Research
Craniofacial Trauma and Tumor
Cleft Lip and Palate
Hemifacial Microsomia and Microtia
Skull Base Reconstruction
Craniofacial Aesthetic Bone Surgery
Current ISCFS Officers

Congress President
Kaneshige Satoh, MD - Japan

Vice President
Fernando Molina, MD - Mexico

Secretary-Treasurer
Irene Mathijssen, MD - The Netherlands

Immediate Past President, 2013
Scott Bartlett, MD - USA

Council
Martin Chavanne, MD – Argentina
Stephen Beals, MD - USA
Eric Arnaud, MD – France
Charles Davis, MD - New Zealand

ISCFS 2015 Secretariat
Sunplanet Co., Ltd.
E-mail:ISCFS2015@sunpla-mcv.com
ISCFS2015 Website:http://iscfs2015.umin.jp/

Important Schedule
April 17th, 2015 Deadline for Sponsorship
June 10th, 2015 Deadline for Early Registration
           Commencement of Late Registration
August 20th, 2015 Deadline for Late Registration
### The 16th Congress of International Society of Craniofacial Surgery

#### Sep. 14th - Sep. 18th

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>00</td>
<td>Soara I/II (2F)</td>
<td>Pre-Congress Symposium</td>
<td>Poster Exhibition</td>
<td>General Session</td>
<td>General Session</td>
</tr>
<tr>
<td>08:00</td>
<td>Opening Address, Tessier Medal Memorial Lecture, Guest Lecture, Japanese Founders Speaches.</td>
<td></td>
<td>General Session</td>
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<td>General Session</td>
</tr>
<tr>
<td>09:00</td>
<td>General Session</td>
<td>Controversy and Consensus in Craniosynostosis Treatment I</td>
<td>General Session</td>
<td></td>
<td>General Session</td>
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<tr>
<td>10:00</td>
<td>Couch Break</td>
<td>Pre-Congress Symposium</td>
<td>General Session</td>
<td></td>
<td>General Session</td>
</tr>
<tr>
<td>11:00</td>
<td>Craniosynostosis Treatment II</td>
<td>General Session</td>
<td>General Session</td>
<td></td>
<td>General Session</td>
</tr>
<tr>
<td>12:00</td>
<td>Lunch</td>
<td>Lunch</td>
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<tr>
<td>13:00</td>
<td>Pre-Congress Symposium</td>
<td>Controversy and Consensus in Distraction for Craniofacial Microsomia I</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
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<tr>
<td>14:00</td>
<td>General Session</td>
<td>Free</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
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<tr>
<td>15:00</td>
<td>Coffee Break</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
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<tr>
<td>16:00</td>
<td>Pre-Congress Symposium</td>
<td>Distraction in Craniofacial Microsomia II</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
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<tr>
<td>17:00</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
<td>General Session</td>
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<tr>
<td>18:00</td>
<td>18:00-20:00 Welcome Reception [Soara II/III]</td>
<td>18:00-20:30 Gala Dinner [Soara III]</td>
<td>Poster Session</td>
<td>Take down Posters</td>
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<td>19:00</td>
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Exhibition

1. Exhibition Schedule

   <The day of sending in of exhibits>
   Monday, September 14th, 2015
   <Exhibition Term>
   Tuesday, September 15th – Friday, September 18th, 2015
   [Except for 16th (Wed.)]
   <The day of carrying out of exhibits>
   Friday, September 18th, 2015

2. Requirements and Regulations

   1. Fees and Spaces

<table>
<thead>
<tr>
<th>Booth Type</th>
<th>Unit</th>
<th>Size</th>
<th>Fee</th>
<th>Exhibitor’s Badge*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Booth</td>
<td>1</td>
<td>W1.8m×D0.9m</td>
<td>¥324,000</td>
<td>3</td>
</tr>
</tbody>
</table>

*Attending a Lecture with the Exhibitor’s Badge is prohibited.

Standard Booth includes:

- Exhibition space
- Exhibition Table with clothe (W 1.8m×D 0.9m×H 0.7m)
- Back Panel is not included

3. Number of Unit

   - 30 Unit
   - Each exhibition spot will be decided by the Exhibition Committee
     * The limit is 30units, we will not be able to accept any offers, once it is filled up.

4. Application

   Please complete and return the attached application form either by Fax or E-mail to the ISCF2015 Secretariat.
As we confirm the Application, we will send you an invoice for you to deposit the Exhibition Fee to the ISCFS Secretariat bank account below.
* Transfer fee will be at your company’s expense.
* We will refer the English letters which are written on the application form for the Program. Please, make sure to fill up with correct spelling. (Capital letters and small letters will be referred as is.)

[ISCFS Secretariat bank account]
Name of Bank: Chiba bank headquarters
Branch Number: 100
Swift Code: CHBA JPJT
Account Number: 3979400 [Savings Account]
Name of Holder: The 16th Congress of International Society of Craniofacial Surgery, President Kaneshige Satoh
Address 1-8-1 Inohana, Chuo-ku, Chiba, 260-8670, JAPAN
TEL +81-43-226-2316

5. Deadline for Application
Friday, April 17th, 2015
Friday, July 17th, 2015

6. Management of Exhibits
Every exhibit should be under the exhibitor’s care.
We will not take any responsibilities for a loss and a natural disaster.

7. Electricity
The temporary electric facility will cost you ¥2,160 per 100w.
The cost will be charged after the congress by secretariat.

8. Decoration
Any decoration cost should be at your company’s expense.
It is free in designing but, the fire services Act and other regulation must be followed.

9. Participating in the meeting
If you desire to attend a lecture, please register yourself as a participant.
10. Cancellation
In case of cancellation, it must be informed to ISCFS2015 Secretariat immediately. Cancellation fee will be occurred as below.

  0% of exhibition fee
- February 26th, 2015 - Thursday, April 16th, 2015
  50% of exhibition fee
- Later than Friday, April 17th, 2015
  100% of exhibition fee
The 16th Congress of International Society of Craniofacial Surgery (ISCFS), 2015

Application Form for Exhibition

[Application Date: day month year]

◆ Exhibition

<table>
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<th>Fee</th>
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<tbody>
<tr>
<td>Standard Booth</td>
<td>¥324,000</td>
<td>unit</td>
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</tbody>
</table>

◆ Standard Booth (*No Back Panel,Partition)

<table>
<thead>
<tr>
<th>Exhibition Table</th>
<th>Yes (unit) No</th>
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◆ Power Usage

<table>
<thead>
<tr>
<th>AC100V</th>
<th>Number of plug socket</th>
<th>unit</th>
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◆ Exhibition Items

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<tr>
<th>Main Items (describe 2 items)</th>
<th>Size (W×D×H cm)</th>
<th>weight (kg)</th>
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◆ If intend to decorate a booth, please fill this gap

<table>
<thead>
<tr>
<th>Decoration construction supplier</th>
<th>Name of company:</th>
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<tbody>
<tr>
<td></td>
<td>person in charge:</td>
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<tr>
<td></td>
<td>TEL</td>
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<td>FAX</td>
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◆ Company Information

(*Please make sure to fill the gap with correct spelling, this will be on the Program as is)

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<tr>
<th>Company Name</th>
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<tr>
<th>Division</th>
<th>Contact Person</th>
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<table>
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